

CAREER PREP

University staff supporting
you in the job search and
application process

4 PM

starting

23

10

Topics:
internships during
your studies,
regional and nationwide
job search,
creating applications
and CVs,
presenting yourself
in a job interview



**BUILDING
28 (AKI),
FORUM 1**

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Dates	Topics
23/10/24	Internships during your studies
30/10/24	Job search in the region and nationwide
06/11/2024	Regional labour market
20/11/24	Creative job search and analysis of job advertisements
27/11/24	The CV (implementation)
04/12/24	Feedback CV
11/12/24	Structure of an application
18/12/24	The cover letter
08/01/25	Feedback cover letter (bring your own cover letter)
15/01/25	Application via LinkedIn, Xing etc. (challenges and advantages)
22/01/25	The job interview (online and in person)
29/01/25	Simulation of a job interview, e.g. with AI
05/02/25	Strategies against frustration when looking for an internship or job